



To Executive Councillor for Arts, Sport and Public Places
Report Director of Customer & Community Services, Director of
by Environment, Director of Resources
Relevant Scrutiny Community Services 25 June 2013
Committee

2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2012/13 outturn position (actual income and expenditure) for services within the Arts, Sport and Public Places portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2013/14 are identified.
- 1.2 It should be noted that outturn reports being presented in this Committee cycle reflect the reporting structures in place prior to the recent changes in Executive portfolios. In light of those changes (together with the requirement to report outturn on the basis of portfolios in place during 2012/13) members of this committee are asked to consider the proposals to carry forward budgets and make their views known to The Leader, for consideration at Strategy & Resources Scrutiny Committee prior to his recommendations to Council.

2. Recommendations

Members of the Scrutiny Committee are asked to consider and make known their views on the following proposals:

- a) To carry forward requests, totalling £200,650 as detailed in Appendix C, are to be recommended to Council for approval.

- b) To carry forward capital resources to fund rephased net capital spending of £725,000 from 2012/13 into 2013/14 and of £3,000 from 2013/14 into 2012/13 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Arts, Sports & Public Places portfolio compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2012/13 to the next financial year, 2013/14.
- 3.4 The overall revenue budget outturn position for the Arts, Sports & Public Places portfolio is set out in the table below:

Arts, Sports & Public Places 2012/13 Revenue Summary	£
Final Budget	7,042,080
Outturn	6,912,673
Variation – Overspend for the year	(129,407)
Carry Forward Requests	200,650
Net Variance	71,243

The variance represents 1.01% of the overall portfolio budget for 2012/13

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Arts, Sports & Public Places portfolio, with explanations of variances.
- 3.6 An overall underspend of £682,000 has arisen. £725,000 is due to slippage and rephasing of the capital programmes is required to

transfer the budget into 2013/14 and £3,000 for advance works for which capital budgets need to be rephased from 2013/14 into 2012/13. There is an overall overspend of £43,000 over 18 capital schemes as detailed on Appendix D.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £200,650 budget from 2012/13 to the next financial year, 2013/14, would result in an increased use of General Fund reserves of £71,243.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2013/14 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2012/13
- Directors Variance Explanations – March 2013
- Capital Monitoring Reports – March 2013
- Budgetary Control Reports to 31 March 2013

6. Appendices

- Appendix A - Revenue Budget 2012/13 - Outturn
- Appendix B - Revenue Budget 2012/13 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2012/13 - Carry Forward Requests
- Appendix D - Capital Budget 2012/13 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Authors' Names: Chris Humphris; John Harvey; Jackie Collinwood;
Richard Wesbroom
Authors' Phone Numbers: Telephone: 01223 – 458141; 01223 - 458143;
01223 - 458241; 01223 - 458148;
chris.humphris@cambridge.gov.uk
john.harvey@cambridge.gov.uk
jackie.collinwood@cambridge.gov.uk
Authors' Email: richard.wesbroom@cambridge.gov.uk

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Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Revenue Budget - 2012/13 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Arts & Recreation						
Central Support & Overheads	338,040	328,690	328,690	0	0	0
Arts & Events	177,170	266,470	228,556	(37,914)	3,000	(34,914)
Business & Marketing	408,640	335,190	312,577	(22,613)	0	(22,613)
Cultural Facilities	81,430	319,160	412,928	93,768	0	93,768
Sport & Recreation	1,862,120	2,495,960	2,486,262	(9,698)	30,400	20,702
The Junction	396,970	461,970	462,808	838	0	838
	3,264,370	4,207,440	4,231,821	24,381	33,400	57,781
Streets & Open Spaces						
Open Space Management	1,540,070	1,867,090	1,851,419	(15,671)	42,250	26,579
Environmental Projects	458,060	547,580	539,301	(8,279)	0	(8,279)
	1,998,130	2,414,670	2,390,720	(23,950)	42,250	18,300
Community Development						
Grants - Leisure	291,470	419,970	290,132	(129,838)	125,000	(4,838)
	291,470	419,970	290,132	(129,838)	125,000	(4,838)
Total Net Budget	5,553,970	7,042,080	6,912,673	(129,407)	200,650	71,243

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

**Arts, Sport & Public Places Portfolio / Community Services Scrutiny
Committee**

**Revenue Budget 2012/13 - Major Variances
from Final Revenue Budgets**

Service Grouping	Reason for Variance	Amount £	Contact
Arts & Events	<p>Arts & Recreation</p> <p>Consultancy fees underspent by £16k, taken as a saving. £3k proposed as carry forward to cover anticipated additional electricity cost. Various small underspends across a wide variety of costs within the Arts & Events service</p>	(37,914)	E Midgley
Business & Marketing	<p>City Centre Box Office - This Cost Centre over achieved income in relation to On-Line Booking Fees in 2012/13, in previous years the over achievement has been offset against bank and credit card charges from the ticketing supplier. Due to the Box Office having it's own merchant id (MID), this has reduced the charges incurred significantly that we originally incurred and in addition there is also an underspend in relation to these costs.</p>	(22,613)	N Jones
	<p>Corn Exchange Marketing - This relates to miscoding of marketing brochure and some advertising costs to a Holding Account in the prior financial year rather than the Marketing Cost Centre</p>	20,051	N Jones
	<p>Distribution Service - an underachievement of income for 2012/13 has led to a service review which has led to a reduced budget for 2013/14</p>	31,659	N Jones
Cultural Facilities	<p>Corn Exchange Technical - An overspend of expenditure for heating (£16,771) together with an underachievement of income against budget for recharges to shows has resulted in this overspend.</p>	50,054	S Bagnall
	<p>Corn Exchange Front of House - As with Corn Exchange Technical this relates to an underachievement in casual staff recharges on events. This budget had a total salary cost underspend</p>	26,748	S Bagnall
Sport & Recreation	<p>Leisure Contract Client Costs - Underspend on consultancy fees for the renewal of the Leisure Contract. A carry forward request for £30,400 is being made.</p>	(28,025)	I Ross
Grants - Leisure	<p>Community Development</p> <p>An extra £125k was incorrectly budgeted to 12/13 for Arts Theatre funding which should be for 2013/14</p>	(129,838)	J Hanson

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Revenue Budget 2012/13 - Carry Forward Requests

Request to Carry Forward Budgets from 2012/13 into 2013/14

Item		Request £	Contact
	Streets & Open Spaces - River Frontage Management		
1	Business Rates on Moorings from prior years awaiting assessment	19,250	A Wilson
2	Tree planting programme (ongoing scheme)	23,000	A Wilson
	Arts & Recreation - Folk Festival		
3	£3k proposed as carry forward to cover anticipated additional electricity cost.	3,000	E Midgley
	Arts & Recreation - Sport & Recreation		
4	Payment for RPIX budget to move over to offset Leisure Contract Management Fees from contract variations. Carry forward request for £30,400 for Consultant	30,400	I Ross
	Community Development - Grants		
5	An extra £125k was incorrectly budgeted to 12/13 for Arts Theatre funding which should be for 2013/14	125,000	J Hanson
	Total Carry Forward Requests for Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee	200,650	

Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

Capital Budget 2012/13 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
Customer & Community									
SC072	Poster Boards	N Jones	0	0	1	1	(1)	0	Planning application now approved for new poster board at Newmarket Road. Poster board to be purchased and erected on site with the remainder of the budget.
SC 282	Kettle's Yard	D Kaye	40	0	0	0	0	0	Budget rephased at January 2013 committee
SC349	Fencing and Security at Jesus Green Pool	I Ross	0	0	8	8	0	8	Works complete
SC361	Disabled Access and Facilities - Guildhall Halls	S Bagnall	80	25	0	(25)	25	0	Initial £25k will be spent by June 2013. Remaining budget on hold pending investigation into disabled access options to Guildhall stage.
SC405	Improvements to play areas & open space at land behind St Matthews Street	I Ross	0	0	4	4	0	4	Works complete

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
SC436	Pye's Pitch Rec Facilities (S106)	I Ross	40	12	9	(3)	3	0	Access and steps completed. Final works to gated entrance underway. Project underspend to be returned until viable option for changing rooms can be found
SC441	Sheeps Green Canoe Clubhouse Extension (S106)	I Ross	(5)	(1)	6	7	0	7	Project complete.
SC450	Changing Facilities at Cherry Hinton Village Centre (S106)	I Ross	70	68	73	5	0	5	Project complete subject to contract retentions
SC460	Kings Hedges Learners Pool Electricity	I Ross	25	5	13	8	0	8	Project complete - No further works able to be carried out - Potential further projects and investments as part of leisure management procurement.
SC461	Jesus Green Skatepark Upgrade (S106)	I Ross	5	5	7	2	0	2	Project complete.
SC469	Vie Public Open Space (S106)	I Ross	16	15	6	(9)	9	0	Project almost complete subject to contract retentions
SC471	Parkside Changing Rooms	D Kaye	0	21	9	(12)	0	(12)	Project complete.
SC476	Water Play Area Abbey Paddling Pool (S106)	I Ross	55	50	0	(50)	50	0	Project now includes additional funds for Public Art contributions to enhance project. Delivery rescheduled to complete by March 2014.
SC477	Coleridge Paddling Pool Enhancement (S106)	I Ross	40	50	0	(50)	50	0	Project now includes additional funds for Public Art contributions to enhance project. Delivery rescheduled to complete by March 2014.
SC478	Water Play Area Kings Hedges "Pulley" (S106)	I Ross	80	50	0	(50)	50	0	Project now includes additional funds for Public Art contributions to enhance project. Delivery rescheduled to complete by March 2014.

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
SC512	Hobbs Pavilion Refurbishment (S106)	I Ross	140	210	206	(4)	4	0	Coming in under budget. Projected completed cost of £215,000
SC522	New Sound Equipment at Corn Exchange	S Bagnall	200	0	0	0	0	0	Budget rephased at January 2013 committee
SC545	Parkside Pool Variable Speed Drive	I Ross	0	44	43	(1)	9	8	Project complete apart from electronic interface between Abbey and Parkside Pools (see funding from SC546)
SC546	Abbey Pool Variable Speed Drive	I Ross	0	46	28	(18)	0	(18)	Project complete, part funding to be transferred to SC545 as a linked scheme.
SC547	Corn Exchange Lift Replacement	S Bagnall	0	0	17	17	0	17	Project incorrectly deleted in January 2013 Scutiny Committee (Original Budget £15,000)
SC553	Corn Exchange House Lighting LED Upgrade	S Bagnall	0	40	43	3	0	3	Project complete
SC575	Corn Exchange Stage Lift	S Bagnall		60	60	0	0	0	Project complete

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC576	Thermal Pool Covers	I Ross		23	23	0	0	0	Project complete
Environment									
SC234	Histon Road Cemetery Landscaping (S106)	A Wilson	0	5	0	(5)	5	0	Projects to be identified
SC347	Histon Road - Refurbishment of play area (S106)	A Wilson	0	3	11	8	0	8	Project complete
SC348	Allotment Improvements (S106)	A Wilson	17	0	3	3	(3)	0	Budget was rephased to 2013/14 as agreed at January 2013 Community Services Scrutiny committee.
SC396	Ravensworth Gardens - Remedial & Improvement Work	A Wilson	25	25	25	0	0	0	Project complete.
SC410	Mill Road Cemetery	A Wilson	0	0	3	3	0	3	Project complete.
SC432	Mill Road Cemetery Memorial Artwork (S106)	A Preston	51	41	9	(32)	32	0	This project has experienced significant delays due to the requirement for faculty approval from the dioceses for work to the cemetery. This approval has finally been received and the project can now be implemented by the artist.
SC433	Snowy Farr Memorial Artwork (S106)	A Preston	40	43	44	1	0	1	Project complete.
SC435	Biodiversity Projects Year 2 & 3	G Belcher	0	5	5	0	0	0	Project complete.

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC456	Coldhams Common LNR Extension (S106)	G Belcher	54	41	33	(8)	8	0	Project on hold. Awaiting feedback from Friends of Coldhams Common proposed revision prior to further stakeholder consultation.
SC474	Cherry Hinton Hall Grounds Improvements - Phase 1 (S106)	A Wilson	75	40	21	(19)	19	0	Pathway and remedial works to be completed in 2013/14.
SC479	Abbey Pool Play Area Facilities (S106)	A Preston	89	0	3	3	(3)	0	Further consultation now required to determine whether the play area should be split to improve access. A S38 application/planning application will then be required following the outcome of the consultation, should the consensus be that the play area should be split/partly relocated.
SC492	Jesus Green Play Area (S106)	A Preston	152	0	4	4	(4)	0	S38 and Planning Applications now submitted, which has led to the delay in completion of this project. The outcome of this could impact further on programme.
SC493	Jesus Green Tennis Court (S106)	A Preston	91	115	102	(13)	3	(10)	Project complete. Final retention due in 2013/14
SC494	Kings Hedges "Pulley" Play Area (S106)	A Preston	75	74	3	(71)	71	0	Contractor on site, construction close to completion. Delays due to late mobilisation of Contractor.
SC496	Petersfield Play Area (S106)	A Preston	78	67	3	(64)	64	0	Contractor on site, construction close to completion. Delays due to late mobilisation of Contractor.

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
SC497	Peveral Road Play Area (S106)	A Preston	88	87	3	(84)	84	0	Contractor on site, construction close to completion. Delays due to late mobilisation of Contractor.
SC499	Outdoor Fitness Equipment in Parks (S106)	A Preston	120	0	0	0	0	0	Scheme removed from the Capital Plan.
SC500	Trumpington Rec Outdoor Space (S106)	A Preston	48	47	46	(1)	1	0	Project complete. Some retention monies retained.
SC519	Wulfstan Way Art Project (S106)	N Black	45	42	43	1	0	1	Project complete.
SC520	Community Olympic Public Art Commission (S106)	N Black	129	106	104	(2)	0	(2)	Project complete.
SC521	Creation of New Allotment Site	A Wilson	15	19	19	0	0	0	Project complete.
SC544	Coleridge Recreation Ground Improvements (S106)	A Wilson	289	0	0	0	0	0	Budget rephased to 2013/14 as agreed at January 2013 Community Services Scrutiny committee.
SC548	Southern Connections Public Art Commission (S106)	N Black	0	4	2	(2)	2	0	Project on target
	Active Communities Small Projects (under £15k) (S106)	A Preston	0	0	10	10	0	10	S106 funds to be allocated towards minor projects.
PR010a	Environmental Improvements Programme - North Area	A Preston	98	43	47	4	(4)	0	Allocated spend to year end achieved.
PR010b	Environmental Improvements Programme - South Area	A Preston	55	8	7	(1)	1	0	Some delay to the delivery of projects from unexpected results from consultation and delays through working with the County Council.

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
PR010c	Environmental Improvements Programme - West/Central Area	A Preston	74	111	38	(73)	73	0	Delays to the delivery of the Grantchester Road Traffic Calming project and underspends through the delivery of schemes at a lower cost.
PR010d	Environmental Improvements Programme - East Area	A Preston	87	45	45	0	0	0	Allocated spend to year end achieved.
PR010di	Environmental Improvements Programme - Riverside/Abbey Road Junction	A Preston	0	25	(7)	(32)	32	0	Final invoice awaited from County Council.
PR010j	Environmental Improvements Programme - Fitzroy/Burleigh Street	A Preston	0	88	18	(70)	70	0	Final invoice awaited from County Council.
PR010k	Environmental Improvements Programme - Wulfstan Way Local Centre (S106)	A Preston	0	29	29	0	0	0	Project complete.
PR027	Replacement of Parks & Open Space Waste/Litter Bins	A Wilson	75	75	0	(75)	75	0	Procurement team has met. Working up tender and looking at options for summer 2013.
Total for Arts & Recreation Portfolio			2,656	1,911	1,229	(682)	725	43	

Changes between original and final budgets may be made to reflect:

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

The above figures exclude:

- schemes transferred to the Hold List in the Budget Setting Report 2012/13
- schemes devolved to Area Committees in the Budget Setting Report 2012/13